



**The Archdiocese of St Andrews & Edinburgh
Archdiocesan Lourdes Pilgrimage Committee
9th-16th July 2010**

THIS FORM IS FOR SAINT FRAI HELPERS ONLY

Application for Financial Assistance

Introduction

The Pilgrimage Committee recognises the crucial role that voluntary helpers play in caring for sick pilgrims in Lourdes. In order to acknowledge this commitment and assist with the financial cost of the trip, the Pilgrimage Committee is happy to consider applications from helpers for financial assistance.

Terms & Conditions

Applications will be considered if the following terms & conditions are met:

- Booking forms are received at Access Travel by the end of March 2009
- Applications will only be considered from the first 100 volunteers to book via Access Travel
- Applicants agree to travel on, and assist with, the official pilgrimage flight on both the outbound and return journeys
- Applicants agree to work full-time as part of a designated helper team in the Saint Frai Centre, on a helper team rota
- As we only have limited funds, we must prioritise those who have not received financial support from other sources. Any funding already being received from other sources should be declared and will be taken into account when assessing funding
- Applicants must be accepted as a helper, having undergone the following checks and preparation:
 - Completion of a satisfactory Disclosure Scotland check
 - Completion of Church documents (application form, declaration form and provision of 2 satisfactory references)
 - Attendance at a vulnerable adult awareness session (2 hours)
 - Attendance at a practical preparation session (5/6 hours)

Note: some helpers may already have some of these requirements in place, so they do not need to be done again. The committee will advise applicants which ones are required.

The Process

If you wish to apply for financial assistance, you should read and complete this form, and return it to the address quoted below. Please do **not** send this form to the Travel Agent.

If your application is accepted, you will receive a cheque from the Pilgrimage and Hospitalité Committees (**the amount will depend on funds available and any existing funding being received**). Payments to successful applicants will be made in June 2010, following the practical preparation day.

Additional Funding

Will you be receiving any further/additional financial assistance to help you fund your Pilgrimage? **YES / NO**

Amount £ _____

What is the source of the funding (e.g. Parish, SVDP, own fundraising, etc): _____

Declaration

I confirm that I have read and understand the terms and conditions as stated above. I agree to these terms and accept them.

Signed _____ Name (print) _____ Date: _____

**THIS FORM ONLY should be sent to:
Scott Mackenzie, 17 Allan Park Gardens, Edinburgh, EH14 1LN.**

ALL OTHER FORMS should be returned to Access Travel.

Pilgrimage Committee Use Only

Application in time	YES/NO	Within first 100	YES/NO
Disclosure Scotland	YES/NO	Diocesan forms	YES/NO
References	YES/NO	Vul Adult Session attended	YES/NO
Practical Prep attended	YES/NO	Existing Funding?	YES/NO

FINANCIAL ASSISTANCE APPROVED YES / NO

Date _____

Amount £ _____